



Hall Park
Academy

Attendance Information

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Nottinghamshire
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The Law Around Attendance

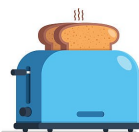
- The Education Act 1996 requires parents to ensure their children of compulsory school age receive efficient full time education.
- A penalty notice of £120 can be given to a child who's missed 5 days or more in a single term.
- Parent should be aware that although you may provide a reason for absence, without medical evidence it may be recorded as unauthorised, for which the local authority can issue a penalty notice.

Attendance Facts

Students who have very good attendance are more likely to gain 5 or more strong GCSEs

If a student's attendance is below expectations for their entire school career, they will have missed over ONE YEAR in education

80% attendance =
missing 38 days/190 lessons a year
Poor attendance will have serious impact
on education, work and life chances



We offer a free breakfast club to all students, which is open from 8.00am every morning.

Term Time Holidays

- Family holidays should be taken during the school holiday dates.
- A holiday will incur a penalty notice from the council of £160 per parent, per child.
- Exceptional circumstances may be considered however, please be mindful that we follow the guidelines from Nottinghamshire County Council.

Rewards and Incentives

- All students who achieve 100% attendance per half term are awarded a non-uniform day.
- Be a team player—every half term, the top attending tutor groups from each house receive a treat at tutor time.
- Students achieving 95% and above get to take part in our amazing inflatable fun day!
- Students achieving 100% have the fantastic opportunity of a day out of school at Alton Towers!
- All this as well as our sporadic in-house challenges where each Head of House selects students to do, 5, 10 and 15 day streaks and earn prizes.

What's not a reason to be in school!

The School Day

8.40am	Arrival in school
8.45am	Period 1
9.45am	Period 2
10.45am	Tutor time
11.10am	Break
11.25am	Period 3
12.25pm	Lunchtime
1.05pm	Moving Bell
1.10pm	Period 4
2.10pm	Period 5
3.10pm	End of the Day

Practicalities

- It is the parent/carer responsibility to contact the school every day to report absence, even if this is an ongoing illness.
- Absences must be reported daily by 8.30am, failure to do this will result in an attendance message or call.
- All medical evidence should be provided, failure to do this will result in an unauthorised absence.
- Following a bout of illness, students can return once they are feeling better—the 48 hour rule is not compulsory for secondary students.
- Students who are late will trigger a sanction

Arriving late to school

- When a child arrives late to school it can be very disruptive to the child, the teacher and other children in the class.
- If your child arrives late to school, they will be marked late on the register. If your child arrives late after the register closes, this will be classed as unauthorised for the morning mark and a sanction will be issued.
- Persistent unauthorised attendance may lead to a fixed penalty notice.

Every Minute Counts



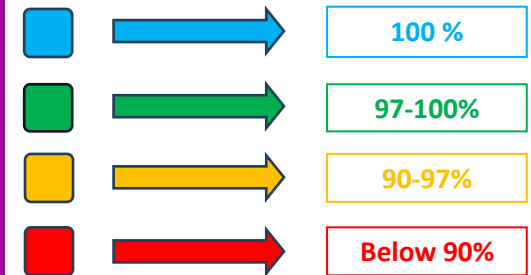
Lateness = Lost Learning (figures below are calculated over a school year)	
5 minutes late each day	3 days lost
10 minutes late each day	6.5 days lost
15 minutes late each day	10 days lost
20 minutes late each day	13 days lost
30 minutes late each day	19 days lost

Danger Zone



As few as **19 days** over the school year reduces your chances of success. Your GCSE results could **drop by one grade** across all subjects!

Attendance Target



To fall below 90% you would have missed 20 school days and you would be classed as a persistently absent student

0 DAYS OFF	100%	PERFECTION
4 SCHOOL DAYS OFF EACH YEAR	98%	IMPRESSIVE
7 SCHOOL DAYS OFF EACH YEAR	96%	NEARLY THERE
9 SCHOOL DAYS OFF EACH YEAR	95%	CAN BE IMPROVED
11 SCHOOL DAYS OFF EACH YEAR	94%	NEEDS TO IMPROVE
20 SCHOOL DAYS OFF EACH YEAR	90%	SERIOUS CONCERNS
30 SCHOOL DAYS OFF EACH YEAR	85%	RISK OF PROSECUTION
38 SCHOOL DAYS OFF EACH YEAR	80%	